

pcLink for Mac Reference Guide

Function Keys (function/shift function)

- F1-Exit/Print
- F2-Up arrow
- F3-Down arrow
- F4-Select
- F5-Cut/Paste notes & schedule blocking
- F6-Search
- F7-Merge/Stikum
- F8-Save screen and go to Main Menu/Calculator
- F9-Schedule/Today's Patients
- F10-Save screen and go to Intercom/Phone list
- F11-Restore saved screen or return to Main Menu/Calculator

| Function | Keyboard Key(s) |
|----------------------------|-----------------------------|
| Select | down+right (simultaneously) |
| Exit | down+left (simultaneously) |
| Add Record | control+B |
| Remove Record | control+Z |
| Character, Delete Current | control+D |
| Character, Delete Previous | delete |
| Character Insert | control+F |
| Page, Next | control+T or page down |
| Page, Previous | control+R or page up |
| Page, First | home |
| Page, Last | end |
| Restore/Main Menu | control+G |
| Delete Beyond Cursor | control+Y or clear |

Note: to achieve the control key functions, press and hold the **control** key and then press the corresponding key once.

Apple Menu Bar

The following pcLink-specific functions are available on the Apple Menu Bar when pcLink is the active application:

| | |
|---------------|---|
| pcLink | About pcLink Preferences Quit pcLink |
| File | Connect to... Reset Connection Print |
| Edit | Editing Options (available while editing a document.) Find (Search) |
| Format | Text Font (options available when editing a rich text document.) |
| Go | User-defined quick links to integrated applications or documents. |
| Window | Customize Toolbar |
| Help | Search (finds pcLink Menu Bar items and OS X help.) pcLink Help (connection and display details for support purposes.) |

Default Toolbar Buttons

| | | |
|--|--------------|--|
|  | Back | Exit back one screen. |
|  | Print | Print. Resulting options are context-sensitive. |
|  | Search | Search. Resulting options are context-sensitive. |
|  | Intercom | Open the Intercom. |
|  | Stikum | Attach a stikum note to a screen. |
|  | Merge | Launch the Merge function from the current record. |
|  | Save | Save screen and go to the Main Menu. |
|  | Restore | Restore saved screen or return to the Main Menu. |
|  | Schedule | Open the Scheduling screen. |
|  | Today | Open today's schedule. |
|  | Openings | Open the Appointment Search screen. |
|  | Appointments | Open the list of today's patients. |
|  | Calculator | Open the Calculator function. |

Quit pcLink

To quit pcLink, log out of the Dental System to the System Menu and then click pcLink>Quit pcLink on the Apple Menu Bar.